

HACSA W.3.d.

H A C S A M E M O R A N D U M

TO: HACSA Board of Commissioners

FROM: Don Williams, Housing Director

AGENDA ITEM: ORDER/In the Matter of Accepting a Bid and Awarding Contract #04-S-0050 for Exterior Painting at the Firwood Apartments.

AGENDA DATE: July 14, 2004

I. MOTION

IT IS MOVED THAT THIRD GENERATION PAINTING BE AWARDED A CONTRACT #04-S-0050 FOR EXTERIOR PAINTING AT THE FIRWOOD APARTMENTS AND THAT AN ORDER TO THIS EFFECT BE SIGNED; AND AN AGREEMENT BE EXECUTED IN ACCORDANCE WITH BID DOCUMENTS.

II. ISSUE

Board approval is required to award a contract for the exterior painting at the Firwood Apartments located in Eugene, Oregon.

III. DISCUSSION

A. Background:

The Agency as part of the routine maintenance of its housing stock, paints on an as needed and periodic basis. The apartment complex know as the Firwood Apartments is now in need of painting and the funds are available through our maintenance reserve funds for this project.

B. Analysis

A formal bid process with a bid package was issued by the Agency for the required work, and the project was advertised in local papers. Four responsive bids were obtained, and the lowest bidder is both responsive and responsible and they have reviewed their bid and confirmed their costs.

C. Alternatives/Options

In that the public bidding process was employed, the lowest total bid of \$52,000 has no irregularities and is responsive and responsible, the prices are considered competitive, and there are sufficient budget funds to cover the project, we recommend award of the contract to Third Generation Painting.

D. Recommendation

Approval of the proposed Motion.

E. Timing

Upon bid award, the contractor shall have ten days to provide the Agency with a signed contract. It is anticipated that all other necessary documents could be processed by July 21, 2004 and work would commence shortly thereafter.

IV. IMPLEMENTATION/FOLLOW-UP

Same as in Item III.E

V. ATTACHMENTS

Bid Recap Sheet.

IN THE BOARD OF COMMISSIONERS OF THE
HOUSING AND COMMUNITY SERVICES AGENCY
OF LANE COUNTY, OREGON

ORDER NO.

)IN THE MATTER OF ACCEPTING A BID
)AND AWARDING CONTRACT #04-S-0050
)FOR EXTERIOR PAINTING AT THE
)FIRWOOD APARTMENTS

WHEREAS, at a duly publicized time and place on July 1, 2004, Dan Paddock, Contract Administrator for the Housing And Community Services Agency of Lane County, Oregon, opened bids on the following project: Contract #04-S-0050 for Exterior Painting at the Firwood Apartments.

WHEREAS, funds are available to finance the project, and the Executive Director having so recommended, NOW, THEREFORE, IT IS HEREBY

ORDERED, that Third Generation Painting be awarded the contract in the amount of \$ 52,000 for the Exterior Painting at the Firwood Apartments, and that the agreement be executed by the Executive Director in accordance with the bid documents. The contractor shall present a valid signed contract and shall satisfactorily complete all work within the specified contract time.

DATED this _____ day of _____, 2004

Chairperson
HACSA Board of Commissioners

IN THE MATTER OF ACCEPTING A BID AND AWARDING CONTRACT #04-S-0050
FOR EXTERIOR PAINTING AT THE FIRWOOD APARTMENTS.

APPROVED AS TO FORM
Date 7/16/04 lane county
[Signature]
OFFICE OF LEGAL COUNSEL

BID RECAP SHEET

AWARDING CONTRACT #04 -S-0050 FOR THE EXTERIOR PAINTING OF THE
FIRWOOD APARTMENTS

CONTRACTOR

BID AMOUNT

Third Generation Painting

\$52,000

Ace Classic Painting

\$55,800

Richard Greene Painting

\$64,000

Gaviotas Painting

\$75,060

This is a true and accurate account of the bid opening results for this project, opened on July 1, 2004.



Dan Paddock, Contract Administrator HACSA

7/1/04

Date